

9 NOV 1964

MEMORANDUM FOR: Deputy Director For Support

SUBJECT : Current Interest Items

1. Early Retirement

We are continuing our work with representatives of the DD/P, Office of Finance, and Office of Computer Services on procedures and records for the system but at a somewhat slower pace while awaiting an indication of any changes which might be required by the current review of the regulation by the panel of attorneys. We have also participated with the Legislative Counsel in assembling background materials for the panel's use.

2. Stenographic Positions

As of 5 November 1964, all stenographic positions in the Agency--with the possible exception of more senior secretarial positions requiring Agency experience--were filled and a small number of qualified stenographers are on duty in the pool for immediate assignment to replace attrition.

3. University Associates Conference

From all reports, the annual conference of our University Associates on 2 and 3 November was highly successful. We shall report separately on suggestions which resulted from these meetings.

4. Use of Selective Service Records in Recruitment

Over the past several years, we have made informal arrangements in 18 states to review military service records provided by the Army to State Selective Service Headquarters to obtain recruitment leads. This has been a highly productive recruitment source for various technical categories. As a result of a recent attempt to establish such an arrangement in Connecticut, this practice came to the attention of the National Headquarters. We have informally reviewed these arrangements with Colonel Quar who has unofficially advised us that he saw no need to interfere with any procedure acceptable to the State Director concerned. However, he advised us that National Headquarters has been required to establish a general rule denying access to such records and that he could not support us in entering into any new arrangements if the State Director concerned was unwilling to do so on an informal, local basis. Our recruiters have been cautioned in this regard.

5. Reassignment

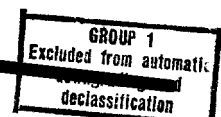
You will recall that [REDACTED] is the young JOT who has had difficulty in fully accepting the service obligations of assignment to the Clandestine Services but has expressed his desire to remain in the Agency and prove himself. [REDACTED] file has been considered in [REDACTED]. Neither OCI nor EPIC had a suitable opening for him but [REDACTED] try him on a six-months probationary assignment in an editorial job. Arrangements to reassign

DOCUMENT NO. _____
NO CHANGE IN CLASS. ☐
☒ DECLASSIFIED
CLASS. CHANGED TO: TS S C

Approved For Release 2001/07/12 : CIA-RDP80-01826R000500140017-0

DATE: 16/03/82 REVIEWER: 018935

STATSPEC



~~SECRET~~

SUBJECT: Current Interest Items

25X1A9a
STATSPEC

[redacted] from the JOT program to [redacted] are in progress. (It should be noted that [redacted] reservations about [redacted] relate not to his qualifications for the job but to his past attitude.)

STATSPEC

25X1A9a

6. Blood Donors

Tuesday, 3 November, was Bloodmobile Day at Headquarters. There were 176 prospective donors who contributed 157 pints of blood.

7. Fund Drive

As of 6 November, contributions totalled \$186,707.94, 135% of our goal. We are preparing an all-employee message for the Director's signature to acknowledge the warm support given to this fund drive.

[redacted]

Emmett D. Echols
Director of Personnel

25X1A

Distribution:

0 & 1 - Addressee

1 - IG

X - Subj File

1 - D/Pers chrono

OD/Pers [redacted] (9 November 1964)

25X1A9a

~~SECRET~~

GROUP 1
Excluded from automatic
downgrading and
declassification